

## ADA Compliance checklist

The information presented within this checklist is aimed at website owners seeking to learn the ropes of web accessibility. Technical elements are described in layman's terms, and, as a rule, all topics pertaining to the legalities of web accessibility are presented in as simplified a manner as possible.

This checklist has no legal bearing, and cannot be relied on in the case of litigation.

## WCAG 2.1 Level A

	Provide text alternatives for applicable non-text content
	Create text alternatives for non-text content so that it can be turned into large print,
	braille, speech, symbols, or simpler language. This <u>doesn't apply to decorative images</u>
	Provide an alternative to video-only and audio-only content
$\bigcap$	Provide captions for videos with audio
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$\bigcap$	Ensure that information conveyed by color is also visually evident without color
U	Elisare that information conveyed by color is also visually evident without color
U	Ensure that website visitors are able to control auto-playing content
	Auto-playing content can interfere with screen reader technology and, if possible, it is best to disable it completely
	best to disable it completely
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U	Ensure all website functionality is operable via keyboard
U	Ensure that website visitors are able to control time limits when reading or engaging
	with interactive elements
	Make sure that website visitors can request more time and won't lose session data by
	doing so
U	Ensure your website does not feature content that can induce seizures
	Web pages should not contain anything that <u>flashes more than three times</u> in one
	second
U	Ensure that single-key shortcuts can be turned off or changed
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	Provide a "Skip to Content" link to allow website visitors to skip directly to the
	main content area

Ensure that if a website visitor commits an error, the error is identified and described to the website visitor in text Simply coloring a field red is not enough to communicate an error
Ensure web page titles are clear and helpful
Ensure all functions can be performed by website visitors with limited mobility
Ensure each web page has the correct language assigned
Ensure that web elements do not change when they receive input
WCAG 2.1 Level AA
WCAG 2.1 Level AA is the current best measure of web accessibility when it comes to federal law. It is unlikely that a website that conforms to WCAG 2.1 Level AA would be sued for lack of accessibility
Provide captions for live videos
Provide website visitors with audio descriptions for video content
Ensure that website visitors can use either screen orientation Content viewability and operation shouldn't be restricted to a single orientation, unless a specific display orientation is essential (such as a bank check or slides for a projector)
Ensure a high contrast between text sections and their backgrounds  Ensure good contrast between text (or images of text) and its background, with a contrast ratio of at least 4:5:1. When using bold or large text (18pt or larger), a 3:1 ratio is sufficient.  Contrast restrictions do not apply to logos and brand names
Ensure that text can be resized to 200% without loss of content or function
Ensure your website is responsive
<ul> <li>Use clear headings and labels to make it easier for people with disabilities to find content and navigate a web page</li> </ul>
Make sure to indicate in code when the language on a web page changes
Ensure menus, icons, and buttons appear consistently
<ul> <li>Ensure that when website visitors adjust text spacing, there is no loss in functionality</li> </ul>

## **WCAG 2.1 Level AAA**

WCAG 2.1 Level AAA is the highest level of conformance to WCAG 2.1. Organizations should strive to meet as many of its criteria as possible, although Level AAA may not be applicable or realistic for everyone to achieve.

Provide sign language translations for videos
Provide extended audio description for videos
Provide a text alternative to videos
Provide alternatives for live audio
Ensure a contrast ratio between text and background of at least 7:1 For text appearing in bold or in font size 18pt and higher, a 4.5:1 contrast ratio is sufficient These restrictions do not apply to logos and brand names
Ensure your website is entirely accessible via keyboard, without exception
Remove time limits from all website elements
☐ Ensure that no content flashes more than three times per second
<ul> <li>Ensure that no elements are changed unless visitors explicitly show that they wish them to</li> </ul>
Explain the meanings of abbreviations when you use them
Explain the meaning of unusual words when you use them

## Click here to see if your website is ADA-compliant using A accessScan

accessScan is a free web accessibility testing tool that checks for compliance with the world's leading web accessibility legislation, including the ADA, AODA, and Section 508

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